OLSBA BOG September 9, 2026 Meeting Minutes

Discussed Topics

1. Quorum Verified and Meeting called to order by President John Cunningham at 7:08pm

- **Details**
    - All officers present
    - BOG Members: Mary Kate Reynolds, Jerry Vande Werken, Jack Thomas, Jay Moynihan (Bob Palazzo and Tim Larson not in attendance)

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2. Adoption of the Meeting Agenda (Board Meeting)

A motion was made and voted upon to adopt the evening's board meeting agenda.

- **Details**
    - Jerry: Made the motion to adopt the agenda.
    - MK Reynolds: Seconded the motion.
    - Jay: Voted no; a roll call vote was conducted.
- **Conclusion**
    - Agenda adopted by a vote of 3 to 1 (Jack, Jerry, and Mary Kate in favor; Jay opposed; Tim and Bob absent).

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3. Fall Meeting Agenda and Logistics

The board reviewed and adopted the agenda for the upcoming Fall Meeting, to be held Saturday at Old Lyme Middle School at 10 a.m.

- **Details**
    - John Cunningham: Outlined the agenda — Pledge of Allegiance, Call to Order, President's Report, Operations Report, WPCA Report, Treasurer's Report, Questions and Public Comments, Announcements, and Motion to Adjourn.
    - Jay: Raised the point that spring meeting minutes should be formally approved at the fall meeting, as per standard practice.
    - Paul: Confirmed that voting cards (orange and green) should be distributed in case a floor vote is called.
    - Rob: Noted the revised budget had been distributed via MailChimp after the summer meeting and no member feedback was received; the focus of the financial presentation will be the fiscal year 2026 closeout.
    - Jerry: Suggested a brief recap of the revised budget for members; Robert indicated it was likely unnecessary given no member inquiries.
    - John: Confirmed approval of meeting minutes was added to the agenda after Call to Order.
    - Rob: Offered to share last year's slide deck as a template.
    - Jay: Confirmed he would not need slides and would present verbally.
    - Paul: Noted the 2027 beach cleaning contract should not be presented to the membership for a vote, as it is a Board of Governors decision; flagged a response deadline to Anthony of November 1st.
    - John: Confirmed the item was already on the next board meeting agenda and was a cut-and-paste error in the fall meeting agenda.
    - Paul: Discussed the Zoom/virtual option for the fall meeting; noted a prior attempt during a spring meeting failed due to poor signal in the auditorium.
    - John: Suggested keeping presentations to approximately 3–4 slides per section (operations, treasury, WPCA), totaling around 12 slides.
    - **Jay makes motion to adopt the Fall Meeting Agenda**
    - **Jerry seconds the motion, unanimous approval**

- **Conclusion**

    - **Fall Meeting agenda adopted unanimously.**
    - Approval of spring meeting minutes added to the agenda.
    - Meeting will be in-person only; no Zoom option due to poor auditorium signal.
    - Voting cards will be distributed as a precaution.

4. Meeting Schedule Proposal

John Cunningham proposed changing the regular board meeting day from Wednesday to the third Tuesday of each month and adding weekly Wednesday morning construction briefings.

- **Details**
    - John: Proposed third Tuesday of each month at 7 p.m. for regular board meetings, citing Wednesday conflicts for Tim and Bob.
    - Jay: Suggested keeping the WPCA on the second Tuesday for now and revisiting if needed, to maintain a useful gap between WPCA and Board of Governors meetings.
    - John: Proposed weekly Wednesday 11 a.m. briefings (15–30 minutes) following Tuesday construction meetings with Fuss and O'Neill and Baltazar, to keep all board members and the association informed.
    - Jay: Noted construction meetings are expected to be 15–20 minutes; also flagged that Shared Project 2 construction meeting invitations had been issued on a bi-monthly Wednesday schedule.
    - Jerry: Confirmed Shared Project update meetings are scheduled for the 2nd and 4th Wednesday of each month at 11 a.m., starting September 16th and September 30th — conflicting with the proposed weekly 11 a.m. briefings.
    - Jack T: Highlighted the importance of including stormwater drainage updates, noting construction will begin downstream on Sea Spray.
    - Jay: Suggested an alternative approach — informal weekly update memos or open briefings rather than formal board meetings, to avoid quorum issues.
    - John: Preferred a brief, regular, formal meeting with full attendance to maintain engagement and outward visibility to the membership.
    - Jerry: Requested a fixed, predictable day and time to avoid scheduling conflicts
    - Jerry: Suggested noon instead of 11 a.m. to avoid conflicts with the shared project meetings.
    - John Cunningham: Agreed to take the time slot discussion offline to resolve conflicts.
    - **Motion to Adopt FY 2026/2027 Monthly Meeting Schedule made by Jay**
    - **Seconded by MK, unanimously approved**
- **Conclusion**

- New board meeting schedule adopted: third Tuesday of each month at 7 p.m.
- First weekly Wednesday construction briefing tentatively set for September 23rd at 11 a.m., confirmation to follow

FY2026/2027 OLSBA BOG Monthly Meeting Schedule

Day of the Week	Date	Time
Tuesday	September 15, 2026	7:00 PM
Tuesday	October 20, 2026	7:00 PM
Tuesday	November 17, 2026	7:00 PM
Tuesday	December 15, 2026	7:00 PM
Tuesday	January 19, 2027	7:00 PM
Tuesday	February 16, 2027	7:00 PM
Tuesday	March 16, 2027	7:00 PM
Tuesday	April 20, 2027	7:00 PM
Tuesday	May 18, 2027	7:00 PM
Tuesday	June 15, 2027	7:00 PM

5. Community Directory

MK Reynolds provided a brief update on the community directory print status.

- **Details**
  - MK Reynolds: Confirmed the directory was sent to print in New Britain; expected to be ready by Friday; Hope to distribute at the Fall Meeting

Adjournment: Motion made by Jay at 7:35, seconded by MK; unanimously approved