

Meeting Minutes of the special Meeting of the OLSBA BOG August 7, 2025, at 7:00 pm via Zoom.

I. A quorum was verified by a roll call and the meeting was called to order by Paul Yellen at 7:01 pm.

BOG Officers:

Paul Yellen (Paul Y), President

Robert Cappellucci (Rob C), Treasurer

Tracey Cappellucci (Tracey C), Secretary

BOG Members:

Tim Larson (Tim L)

Jack Thomas (Jack T)

Jerry Vande Werken (Jerry V)

Mary Kate Reynolds (MK)

Jay Moynihan (Jay M)

Kurt Mailman with Fuss and O'neil on the call to give special update.

25 Participants on the call.

II. Vote seeking to approve the minutes for July 29, 2025 rescheduled regular meeting of the BOG

Motion to approve July 29, 2025, meeting minutes made by Tim L, seconded by MK

Roll Call: Yes-All No-None Abstain-None

Motion Passes

27 participants on the call

III. Purpose of the meeting (Paul Yellen and Jay Moynihan)

- A. Take action at request of DEEP to approve a contract for bidding services for internal sewer project and storm water
- B. This is the 7th amendment to the original contract from around 2018
- C. Deep wants numbers by early October
- D. Deep has made it clear that we are at risk of losing the 15 million if we do not move on going out to bid as soon as possible
- E. DEEP agreed the interim financing application could be extended upon request; Paul will author and sign the letter requesting the extension

IV. Discussion of proposed contract with F and O re: Bidding Services for internal sewer project (Amendment 7) Kurt Mailman in attendance on the call and discusses the following.

A. Bidding Process Timeline

- a) Kurt M explains it would take about 10 days to calendar to prepare bid documents after authorization, followed by a 3–4-week bidding period.
- b) Bids should be in by early September which aligns with the shared project bid extensions which go to mid-October
- c) F&O will manage the bidding process including advertisement, answering contractor questions, and bid evaluations

B. Stormwater Component

- a) Kurt M explains that stormwater drainage will be included in the bid documents as separate alternates
- b) A separate contract will be needed for permitting services related to stormwater

C. **Clean Water Fund Application**

- a) Kurt M explains that the Clean Water Fund application should be submitted once bids are received and an apparent low bidder is identified
- b) The project cost summary form sets the agreement amount for Clean Water Fund funding
- c) The WPCA and BOG will compile documentation needed for the Clean Water Fund application
- d) Application will be submitted once bid numbers are available

V. **Vote on Amendment 7**

A. Tim L made motion to approve signing amendment 7 to the contract with F&O, seconded by Jay M

B. Roll call: Yes-all No-none Abstain- none
Motion Passes

VI. **Vote to request DEEP to extend IFO**

A. This was voted on at last meeting

VII. **Member Comments**

A. Jerry V confirms that it is clear who will complete the extension request form, confirms it will be Paul Y

VIII. **Public Comments**

A. None

IX. **Adjournment**

Motion to adjourn at 8:02 made by Tim L, seconded by Jerry V

Roll Call: Everybody say !!

Motion Passes