

Draft - 6/19/25

WPCA Minutes

June 17, 2025

7:00 pm

Zoom

1. **Present:** Bob Palazzo, Martin Merritt, Jack Reynolds, Roger Zito, Dennis Colombie, Chris Shelton, Paul Yellen (ex officio)
2. **Meeting Minutes Approval Votes:**
 - a. April 30, 2025 (Merritt, Palazzo), Approved, 7-0
 - b. May 7, 2025 (Reynolds, Colombie), Approved, 7-0
 - c. May 13, 2025 (Merritt, Colombie), Approved, 7-0
 - d. May 20, 2025 (Colombie, Merritt), Approved, 7-0
3. **Treasurer's Report** - Invoices to be addressed: The Board approved the following invoices (Shelton, Palazzo), 7-0.
 - a. F&O: \$2,517.50 (two invoices).
 - b. Carolyn Cumello (Administrative Support: An amount not to exceed \$300
4. **Review & Discussion re: May 24, 2025 Association vote & June 14, 2025 Annual Meeting** - there was no discussion on this item by the members
5. **Project Updates** - The Chairman provided updates, and the board discussed the following matters:
 - a. Shared Sewer Project - CSG - planned mtg to be held on 6/18/25 was canceled. The Chairman said his understanding was that at least one low bidder had declined to extend their bid beyond mid-June. One other low bidder had evidently advised that they would extend their bid another 120 days. The Chairman was unaware of the status of the 3rd project low bidder. It is also the Chairman's understanding that Miami Beach needs to rebid (date uncertain) & Town needs to increase its Bond Resolution authorization.
 - b. Bids... Internal Sewer Project - The Chairman will request F&O to convey the CY 2021 bid documents (along with the Stormwater bid) engineering speculations
 - c. DEEP - The Chairman reported that he had recently spoken with DEEP personnel. He had expressed concerns regarding the impact on state

funding, potential bid awards and potential rising project costs and timetable.

- d. The Chairman also reported that DEEP planned to recommend a six (6) month extension on the current Interim Financing bonds involving the Shared & Internal Sewer projects.
- e. Draft CSA - Legal Review: The BOG on June 12, 2025 had authorized Mr. Yellen and Mr. Moynihan to negotiate an agreement with Atty. Church to review the Town's most recent version of the Cost Sharing Agreement (understood to be dated circa, 2/10/25). Mr. Yellen & Mr. Moynihan met with Atty. Church on 6/17/25
- f. Bond Resolution - Bond Counsel - The Chairman updated Bond Counsel of the Association's vote on May 24, 2025.
- g. F&O - Amendment 7 - F&O has forwarded its proposed for bidding services related to the internal sewer project. Member's will review
- h. BOG/WPCA possible joint mtg (middle of July 2025 - "in person"): Potential topics: Roles of BOG & WPCA, presentations by Atty. Church and F&O, proposed Amendment 7, project(s) update(s) and timing of OLSBA solicitation for construction of "internal sewer project" status of IFO and planning/next steps related to the Stormwater Project.
- i. FY 2026 - The Assuming approved a line item for the WPCA/Sewer project (July 1, 2025 to June 30, 2026, inclusive) of \$55,000 - the FY 2025 appropriation was \$32,500. The Chairman and others will act to resolve outstanding fiscal obligations with Bond Counsel)

6. **Items - Upcoming:** The Board reviewed & discussed the following:

- a. Bid Specifications Review - Internal Sewer & Stormwater - will continue to be done by Bob Palazzo, Dennis Colombie and Roger Zito
- b. Potential future Board considerations:
 - i. Contract & Construction Management Documentation & Process
 - ii. Fiscal Controls
 - iii. Terms & Conditions
 - iv. Rate Analysis
 - v. Legal requirements relative to overseeing new system(s)
 - vi. Other... (and there will be "others"...))

7. **Member Comments:** Jack Reynolds spoke about concerns re: project & future costs and potential impacts on OLSBA fiscal appropriations for the sewer/Stormwater efforts

8. **Public Comments:**

- a. The Board heard from Association members Tim Larson & John Cunningham regarding fiscal obligations & documentation.
 - b. Al Roy advised that had been contacted by a DEEP representative.
9. **Adjournment:** The board voted 7-0 to adjourn the meeting (Palazzo, Sheldon) at 8:20 p.m.