

**Special Board Meeting of the WPCA on Monday, September 9<sup>th</sup> 2024 at 7pm via Zoom**  
CC, 9/12/24, JCM, 9/14/24

- I. A quorum was verified by a roll call and the meeting was called to order by Tim Larson at 7:00 PM.
  - a. Attendees: Tim Larson (Tim L), Jay Moynihan (JM), Chris Shelton (Chris S), Dennis Colombie (Dennis C), Bob Palazzo (Bob P), Jack Reynolds (Jack R), Diane Duhaime (Diane D)
- II. **Vote** seeking approval of August 15, 2024 Special Meeting minutes
  - a. Vote not conducted
- III. **Vote** seeking approval for Chairman to sign a contract to engage the services of outside counsel in any and all matters as may be requested jointly by the Chairman and Treasurer or the Chairman and Secretary, provided that the total amount incurred under the contract shall not exceed \$5,000 per fiscal year and the Chairman and Treasurer agree that the terms and conditions of the contract are acceptable.

Motion made by **Tim L**/ seconded by **JM**

- a. Discussion: **Chris S** recommended Attorney Brendan Sharkey as legal counsel due to his past work with the Old Colony Beach Association (variances, Pond Pump station permits), familiarity with Old Lyme and its zoning board, and experience in Connecticut zoning/permitting, including renewables projects. His rate is \$250/hour (20 hours max, \$5,000 limit).

Note: It was noted that Atty. Sharkey, if he serves as the WPCA's legal counsel that he does not engage with another party in the "sewer project" without the prior written approval of the WPCA. Also, all requests for legal service must "go through" the WPCA's Chair.

- b. **Chris S** will obtain an engagement letter.

Roll Call: YES - All                      NO- none                      Abstain- none

Vote:6-0

**Motion passes.**

- IV. **Vote** seeking to approve the schedule for the 2025 WPCA Monthly Regular Meetings (Option 1), and to approve MaryKate Reynolds or her designee(s) to publish the approved schedule at the OLS web site:
- V.
  - a. **OPTION 1 (night before the BOG Regular Meetings):**
    - i. **Tuesday, January 21nd 7 PM**
    - ii. **Tuesday, February 18th 7 PM**
    - iii. **Tuesday, March 18th 7 PM**
    - iv. **Tuesday, April 22rd 7 PM**

- v. **Tuesday, May 20st 7 PM**
- vi. **Tuesday June 10th 7 PM - Prep for Saturday, June 14th Annual Meeting at 10 AM**
- vii. **Tuesday, July 22rd 7 PM**
- viii. **Tuesday September 9th 7 PM - Prep for Saturday, September 13<sup>th</sup> Fall Mtg at 10 AM**
- ix. **Tuesday, November 18th 7 PM**
- b. ~~**OPTION 2 (two hours before the BOG Regular Meetings):**~~
  - i. Wednesday January 22nd 5 PM
  - ii. Wednesday February 19th 5 PM
  - iii. Wednesday March 19th 5 PM
  - iv. Wednesday April 23rd 5 PM
  - v. Wednesday May 21st 5 PM
  - vi. Wednesday June 11th 5 PM - Prep for Saturday, June 14th Annual Meeting at 10 AM
  - vii. Wednesday July 23rd 5 PM -
  - viii. Wednesday September 10th 7 PM - Prep for Saturday, September 13<sup>th</sup> Fall Mtg at 10 AM
  - ix. Wednesday November 19th 5 PM

Motion made by **JM**/seconded by **Bob P** to adopt **Option 1**

Roll Call: YES - All                      NO- none              Abstain- none

Vote: 6-00

**Motion passes.**

VI. **Vote** seeking to approve scheduling additional WPCA meetings in 2024

- a. Current meeting schedule for rest of 2024 is as follows:
  - i. TUESDAY SEPTEMBER 17, 2024 7:00 PM
  - ii. TUESDAY NOVEMBER 19, 2024 7:00 PM

Motion made by **JM**/ seconded by **Dennis C**

Discussion: These meetings are already scheduled and there is currently no need to schedule additional WPCA meetings.

**No vote was conducted.**

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VII.

Old Lyme Shared Sewer Project Alliance (OLSSPA) and Cost-Sharing Committee Activity - Updates provided by Ms. Duhaime relative to both the New London Sewer Agreement & Cost Sharing Agreement. Ms. Duhaime noted that DEEP has advised the beaches & Town that both agreements need to be finalized and approved by all parties as a requisite for permitting the bidding process to commence for the sewer project.

**Vote** seeking approval for Chairman to sign, and recommending that the Association President sign, the Cost-Sharing Agreement that adds the Town of Old Lyme subject to the Town’s condition precedent payment of \$39,000, to be credited with approximately \$16,000 to OLS WPCA, and provided that the Chairman and Treasurer agree that the terms and condition of the Cost-Sharing Agreement are acceptable.

Motion made by **Chris S/** seconded by **Dennis C**

Following a discussion the following vote occurred:

Roll Call: **Jack R,** no; **JM,** no; **Bob P,** no; **Tim L,** yes, **Chris S,** yes

Vote: 3-3

Motion **does not pass.**

**Vote** seeking approval for WPCA to recommend that the BOG present the Supplemental Bond Resolution (in the form and content prepared by Bond Counsel and approved by the WPCA Chairman and Treasurer) for an Association vote at the September 14, 2024 OLSBA Fall Meeting

Following a discussion the vote on presenting the supplemental bond resolution for vote was tabled by **Tim L.**

**Vote** seeking approval for the Chairman to sign, and recommending that the Association President sign, documentation with Fuss & O’Neill for proceeding with the internal infrastructure and stormwater drainage design and going out to bid for the internal infrastructure and stormwater drainage design; provided that the Chairman and Secretary agree that said documentation is acceptable

Motion made by **Chris S/** seconded by **JM**

Following a discussion the following vote occurred:

Roll Call: YES - All                      NO- none                      Abstain- none

Vote: 6-0

**Motion passes**

- a. Status of WPCA Chair for Town of Old Lyme's request to Anita Mancini, Finance Director, for use of \$158,347 in COVID-19 American Rescue Plan (ARP) grant money to pay for re-design of the shared sewer trunk and sections of the shared force main
  - i. No further information available at this time
- b. Report on August 28, 2024 Public Informational Meeting of Town of Old Lyme WPCA at Old Lyme Town Hall, to update the community on the sewer project, its importance to Old Lyme, and the critical steps that have been taken and still need to be taken to complete it in the near future

Board members Jack Reynolds, Bob Palazzo & Chris Sheldon attended

- c. Forgivable Loan Documentation - received drafts from Shipman & Goodwin bond counsel on May 7, 2024
  1. **Jay M** talked to Bond Counsel on or around August 29, 2024. **TL** said he would ask Attorney Sharkey to assist in this matter.
- d. Gorton Avenue – Association Property – Bioxide Building (Planned)
  1. **TL & Jack R** expressed concerns over the acquisition of the land where it will be located.

VIII. Communication to Association Concerning Status of Sewer Project - Brochure/Flyer to be updated periodically, include Timing for Next Steps, Cost Estimate (not guaranteed and subject to change); see [Old Colony Beach WPCA slide show.ppt](#) and [OLD LYME SHORES INTERNAL & SHARED SEWER PROJECT.xlsx](#)

Note: The board members have commenced personal efforts to better understand the project numbers, costs, challenges & potential timetable(s) and will ultimately begin working on a draft to distribute to members.

IX. Resident Comments

- a. No questions were solicited however **TL** advised that anyone with questions to email him at ([Tim.Larson@oldlymeshores.org](mailto:Tim.Larson@oldlymeshores.org)) with any questions.

Meeting was adjourned at 9:17pm