



Old Lyme Shores Beach Association – WPCA Special Meeting Agenda  
September 9, 2024 at 7 p.m. via Zoom

The Chairman of the WPCA hereby provides this written notice calling for a Special Meeting of the WPCA to take place at 7:00 p.m. on Monday, September 9, 2024 via Zoom

Join Zoom Meeting

<https://us02web.zoom.us/j/4861019414?pwd=pzbnRhzv52PTLqo89rMV17ZARcekxS.1&omn=88328904936>

Meeting ID: 486 101 9414

Passcode: 09092024

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One tap mobile

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1. Establish Quorum and Call to Order
  2. Vote seeking approval of August 15, 2024 Special Meeting minutes
  3. **Vote** seeking approval for Chairman to sign a contract to engage the services of outside counsel in any and all matters as may be requested jointly by the Chairman and Treasurer or the Chairman and Secretary, provided that the total amount incurred under the contract shall not exceed \$\_\_\_\_\_ per fiscal year and the Chairman and Treasurer agree that the terms and conditions of the contract are acceptable.
  4. **Vote** seeking to approve the schedule for the 2025 WPCA Monthly Regular Meetings, and to approve MaryKate Reynolds or her designee(s) to publish the approved schedule at the OLS web site:

**OPTION 1 (night before the BOG Regular Meetings):**

Tuesday, January 21st 7 PM

Tuesday, February 18th 7 PM

Tuesday, March 18th 7 PM

Tuesday, April 22nd 7 PM

Tuesday, May 20th 7 PM

Tuesday June 10th 7 PM - Prep for Saturday, June 14th Annual Meeting at 10 AM

Tuesday, July 22nd 7 PM

Tuesday September 9th 7 PM - Prep for Saturday, September 13<sup>th</sup> Fall Mtg at 10 AM

Tuesday, November 18th 7 PM

**OPTION 2 (two hours before the BOG Regular Meetings):**

Wednesday January 22nd 5 PM

Wednesday February 19th 5 PM

Wednesday March 19th 5 PM

Wednesday April 23rd 5 PM

Wednesday May 21st 5 PM

Wednesday June 11th 5 PM - Prep for Saturday, June 14th Annual Meeting at 10 AM

Wednesday July 23rd 5 PM -

Wednesday September 10th 7 PM - Prep for Saturday, September 13<sup>th</sup> Fall Mtg at 10 AM

Wednesday November 19th 5 PM

5. **Vote** seeking to approve scheduling additional WPCA meetings in 2024  
 Current meeting schedule for rest of 2024 is as follows:  
     TUESDAY SEPTEMBER 17, 2024 7:00 PM  
     TUESDAY NOVEMBER 19, 2024 7:00 PM
6. Old Lyme Shared Sewer Project Alliance (OLSSPA) and Cost-Sharing Committee Activity
  - a. Status of Going Out to Bid for Shared Infrastructure – State of Connecticut  
 Prerequisites Include:
    - New London Agreement for Sewage Treatment
    - Cost-Sharing Agreement**Vote** seeking approval for Chairman to sign, and recommending that the Association President sign, the Cost-Sharing Agreement that adds the Town of Old Lyme subject to the Town's condition precedent payment of \$39,000, to be credited with approximately \$16,000 to OLS WPCA, and provided that the Chairman and Treasurer agree that the terms and condition of the Cost-Sharing Agreement are acceptable.
    - Supplemental Bond Resolution
      - Timing Critical - IFO automatically converting to PLO in January for shared infrastructure, in March for internal infrastructure
      - Determine the not-to-exceed dollar amount
      - Prepare Informational Brochure for OLSBA membership – see item 7 below**Vote** seeking approval for WPCA to recommend that the BOG present the Supplemental Bond Resolution (in the form and content prepared by Bond Counsel and approved by the WPCA Chairman and Treasurer) for an Association vote at the September 14, 2024 OLSBA Fall Meeting
  - b. Status of Internal Sewer Project Infrastructure and Stormwater Drainage, including entering into contract amendment(s)/agreement with Fuss & O'Neill and going out to bid  
**Vote** seeking approval for the Chairman to sign, and recommending that the Association President sign, documentation with Fuss & O'Neill for proceeding with the internal infrastructure and stormwater drainage design and going out to bid for the internal infrastructure and stormwater drainage design; provided that the Chairman and Secretary agree that said documentation is acceptable
  - c. Status of WPCA Chair for Town of Old Lyme's request to Anita Mancini, Finance Director, for use of \$158,347 in COVID-19 American Rescue Plan (ARP) grant money to pay for re-design of the shared sewer trunk and sections of the shared force main
  - d. Status of WPCA Chair for Town of Old Lyme; State Rep. Devin Carney - request for exception to municipality requirement for formation of regional WPCA with Town of Old Lyme and the Beach Associations
  - e. Report on August 28, 2024 Public Informational Meeting of Town of Old Lyme WPCA at Old Lyme Town Hall, to update the community on the sewer project, its importance to Old Lyme, and the critical steps that have been taken and still need to be taken to complete it in the near future
  - f. Forgivable Loan Documentation - received drafts from Shipman & Goodwin bond counsel on May 7, 2024
  - g. Bioxide station
  - h. Status of Developing Written Policy, Including Recordkeeping Requirements, for Reimbursement to WPCA of Funds Expended by WPCA
7. Communication to Association Concerning Status of Sewer Project - Brochure/Flyer to be updated periodically, include Timing for Next Steps, Cost Estimate (not guaranteed and subject to change); see [Old Colony Beach WPCA slide show.ppt](#) and [OLD LYME SHORES INTERNAL & SHARED SEWER PROJECT.xlsx](#)

8. Team building
9. Information Technology Report – use/training Google drive, email addresses; Slack, other
10. Other Matters
11. Correspondence
12. Resident Comments
13. Adjournment