

**Subject: Special Meeting of the OLSBA Board of Governors on Wednesday, July 10, 2024 at 7 pm. via Zoom**

The President of the OLSBA hereby provides this written notice calling for a Special Meeting of the BOG to take place at 7:00 p.m. on Wednesday, July 10, 2024 via Zoom. The Zoom meeting credentials are as follows:

Join Zoom Meeting

<https://us02web.zoom.us/j/4861019414?pwd=delr1zsyJni5AsqDmMnauDvQt126aj.1&omn=86334085894>

Meeting ID: 486 101 9414

Passcode: 062611

One tap mobile

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**Agenda**

- I. Verify a quorum
- II. **Vote** seeking to approve the minutes for the June 12, 2024 Regular Meeting of the BOG
- III. Welcome returning and newly-appointed BOG members and officers

**Officers:**

Diane Duhaime, President  
Paul Yellen, Vice President  
Rob Cappellucci, Treasurer  
\_\_\_\_\_, Secretary

**Board of Governors:**

Tim Larson  
John Mandracchia  
Jay Moynihan  
MaryKate Reynolds  
Scott Rottinghaus  
Gregory Symon

IV. **Nominating Committee Meetings Regarding WPCA Appointment/Reappointment for WPCA Open Seats; WPCA Resignations.** The WPCA appointment vote remains delayed beyond June 30, 2024 because the WPCA requested that the Nominating Committee withhold its recommendation, and the Nominating Committee honored that request. On June 23 and June 24, 2024, promptly after the June 23, 2024 Nominating Committee meeting that included a WPCA-appointed representative in attendance, three WPCA members submitted their resignations: Al Roy, WPCA Chair, Dede DeRosa, WPCA Secretary, and Paul Graml.

V. **Nominating Committee Recommendation and BOG Vote** seeking to appoint/reappoint the following members to the WPCA for the terms noted next to their names as follows:

<b>WPCA Today</b>	<b>Term Expires on June 30 In</b>	<b>Resigned Effective</b>	<b>Nominee</b>
Jay Moynihan*	2024	NA	
Greg Symon*	2024	NA	
Bob Palazzo	2024	NA	
John Cunningham	2025	NA	

Paul Graml	2025	6/30/2024
Al Roy	2026	6/30/2024
Dede DeRosa	2026	6/24/2024

All WPCA board seats are for 3-year terms, staggered as noted above. At least 2 WPCA members shall also be members of the BOG.

\*Appointed by the Board of Governors to fill mid-year vacancy for the seat with the 3-year term shown above.

**NOTE:** Per the WPCA Ordinance, at the WPCA’s first meeting after the BOG votes to appoint/reappoint WPCA members, the WPCA shall elect from its members a Chairman, Vice-Chairman, Treasurer and Secretary....

VI. **Vote** seeking to approve the Treasurer's transfer of \$12,500 of the \$32,500 allocated to the WPCA for FY25 from the OLSBA account to the WPCA account, per the 6/23/2024 email from WPCA Treasurer to the President.

VII. **Vote** seeking to approve the Treasurer’s transfer of the amount in the OLSBA budget for the Google expenses for OLSBA Officers and BOG members’ Google accounts, to the WPCA account as a pre-paid OLSBA expense and the WPCA will pay Google directly, per the 6/23/2024 email from WPCA Treasurer to the President.

VIII. WPCA Item - Amendment #5 to Fuss & O’Neill Owner-Engineer Agreement

IX. **Vote** seeking to appoint Tim Larson to the Finance Committee and the Security Committee. Norm Yester, immediate past Treasurer, submitted his resignation from the Finance Committee on July 8, 2024.

X. **Vote** seeking to approve payment by Treasurer of the following expenses or bills received, plus any other expenses or bills received but not listed below.

<u>Date Rec.</u>	<u>Vendor Name</u>	<u>For</u>	<u>Amount</u>	<u>Line Item</u>	<u>Line Item Balance Remaining</u>
7/2/2024	Anthony’s Property Services	Several tons of seaweed removal and disposal	\$5,494.90	Beach	
7/5/2024	Diane Duhaime, President	Miscellaneous admin expenses including printing OLSBA Rules Ordinance and parking violation notices; office supplies, including printer paper, file folders, print cartridges, back-up drive (subject to submitting receipts that document all purchases}	\$200.00	Admin	\$1,000

XI. **Vote** seeking to approve the following modification to the invoice policy approved by the BOG at its January 24, 2024 meeting to now include the following:

10. **Beach Maintenance Invoices.** Pursuant to a proper vote of the BOG on July 10, 2024, as a streamlining measure to ensure prompt payment (that is, without having to wait for a BOG vote at a meeting) the Treasurer is approved to pay, and shall pay, in addition to the amounts payable under the then-current fully-executed beach cleaning contract, each vendor invoice for additional services provided to maintain the beach (e.g., storm-related, excessive seaweed) provided that (a) there are sufficient funds in the Beach line item of the then-current budget to cover the invoice; (b) the amount to be paid to the vendor(s) for such additional services does not exceed \$15,000 in the aggregate for the then-current fiscal year; and (c) the President or Vice President has provided the Treasurer with prior written approval (e.g., via email) to pay the invoice. The Treasurer will promptly notify the BOG via email if there are insufficient funds to pay any such invoice and/or if the amount of any such invoice exceeds said not to exceed \$15,000 amount.

XII. Committee Reports

Beach

Communications

Entertainment

Finance

Infrastructure

Security – July 4<sup>th</sup> debrief; action plans with law enforcement and other beaches

Voting Operations

Other

XIII. **Vote** seeking to approve Rob Cappellucci, Treasurer and Diane Duhaime, President to select and obtain insurance coverage for OLSBA commencing July 12, 2024 pursuant to Finance Committee's evaluations of quotes.

XIV. Report on the June 1, 2024 Executive Council Meeting of the Federation of Old Lyme Beaches

XV. **Vote** seeking to approve the schedule for the 2025 BOG Monthly Regular Meetings, and Association Annual Meeting and Fall Meeting, and to approve Mary Kate Reynolds or her designee(s) to publish the approved schedule at the OLS web site.

Wednesday January 22nd 7 PM

Wednesday February 19th 7 PM

Wednesday March 19th 7 PM

Wednesday April 23rd 7 PM

Wednesday May 21st 7 PM

Wednesday June 11th 7 PM - Prep for Annual Meeting

Saturday June 14th Annual Meeting 10 AM

Wednesday July 23rd 7 PM

Wednesday September 10th 7 PM - Prep for Fall Mtg

Saturday September 13th Fall Meeting 10 AM

Wednesday November 19th 7 PM

XVI. Public Comments

## XVII. Adjournment