

Subject: Notice Calling for Special Meeting of the Old Lyme Shores Beach Association Board of Governors on Wednesday, December 6, 2023 at 7:30 p.m. via Zoom

The undersigned president pro tem of the OLSBA hereby provides this written notice calling for a Special Meeting of the BOG to take place at 7:30 p.m. on Wednesday, December 6, 2023 via Zoom. The Zoom meeting credentials are as follows:

[Zoom tbd]

Agenda

- I. Call to order
- II. Verify a quorum
- III. Nominating Committee report on submissions received in response to BOG's emails soliciting interest from all OLSBA members for open officer and BOG positions
- IV. Vote to appoint a WPCA member to fill the vacant position left by the resignation of Tom Annulli, to serve until June 30, 2026 (the unexpired portion of the term of said vacant position)
- V. Vote to approve the Minutes for the November 15, 2023 Special Meeting of the BOG
- VI. Discuss BOG preparing to solicit interested persons from the OLSBA membership to fill the upcoming vacancy for treasurer and for tax collector per the BOG's acceptance (at the November 15, 2023 special meeting) of resignation of current treasurer and tax collector to take effect at the OLSBA 2024 annual meeting
- VII. Review status of responses received from resigned officers and BOG member to the BOG's written requests to return and preserve all OLSBA documents, records, etc.
- VIII. Vote to solicit interested persons from the OLSBA membership to serve on an ad hoc parliamentary committee to advise the officers and BOG concerning Robert's Rules of Order, including during regular and special meetings of the BOG, and all meetings of the OLSBA, to serve until the conclusion of the 2024 OLSBA Fall Meeting
- IX. Vote to appoint an ad hoc committee to develop for BOG review an orientation process for new officers and BOG members, and a service manual for officers and BOG members
- X. Vote to approve ongoing communications from the BOG to all OLSBA members (expected to commence within the next 4 weeks) containing and describing financial information aggregated from the OLSBA accounting system commencing with past fiscal years to be determined by the BOG, and continuing through the then-current date, including but not limited to, such information as mill rate, budget, legal expenses, and capital reserve account comparisons
- XI. Vote to approve directing the tax collector to apply an overpayment credit on the next OLSBA tax bill issued to each member who paid the full amount on their 2023 tax bill (as announced at each 2023 special meeting to date, a new budget and mill rate for 2023 were not approved by the membership and thus remain unchanged from 2022)
- XII. Vote to approve, consistent with the CT Freedom of Information Act, the current treasurer shall provide any member of the BOG with reports and financial information upon a BOG member's request, to expire at the 2024 annual meeting (the current treasurer's view is that Section 6 of the charter prevents the treasurer from providing any financial information unless there first is a request from majority of the Board of Governors)

- XIII. Vote to appoint ad hoc search committee(s) for independent audit firm of OLSBA's financials and financial processes, accounting firm(s) (for treasurer and/or tax collector responsibilities) and legal counsel (for legal services as may be needed)
- XIV. Vote to approve BOG initiating and continuing communications with Hinckley Allen law firm and others concerning OLSBA officer resignations and BOG approvals for work
- XV. Vote to approve beach cleaning contract received from current contractor for 2024
- XVI. Vote to approve snow plowing contract received from current contractor for 2023-2024
- XVII. Vote to approve payment by treasurer of the following bills:
 - Eversource - \$10.33
 - Eversource - \$10.33
 - Connecticut Water - \$290.60
- XVIII. Discuss OLSBA Near-Term Maintenance Actions:
 - a. Road maintenance, pothole repair actions (2023- 2024)
 - b. Signage damage and repair actions (2023-2024)
 - c. OLSBA gates and repairs needed (spring)
 - d. Beach clean-up and removal of boats and racks (fall & winter)
 - e. ORDINANCE REMINDER: Abandonment of any personal property (such as boats, kayaks, paddleboards, chairs, umbrellas) on the beach after November 1st of any calendar year may result in the BOG arranging for storage (in ballpark shed, at owner's risk) or other disposition of the abandoned property at the cost of the offender
 - f. Practice of removing sand from the beach - sand removal agreement and whether it needs to be evaluated for retaining sand within our beach (spring)
- XIX. Discuss recent OLSBA vandalism notification (Sea Spray and Billow) and update from OL Police regarding leads and any additional recommendations to the community.
 - a. Sharing home surveillance videos with police/community
 - b. Discuss any proactive actions community members can take for greater security of homes/belongings
- XX. Update from WPCA on their Actions, Meetings, Plans; Receipt of Proposed Amended WPCA Ordinance for BOG review and input
- XXI. Discuss Sheffield Brook drainage correspondence
- XXII. Vote to approve date for OLSBA Annual Meeting in June 2024 and OLSBA Fall Meeting in September 2024
- XXIII. Vote to authorize BOG to work with the Secretary to prepare and publish a schedule for 2024 BOG Monthly Regular Meetings
 - a. Vote to approve next BOG Monthly Regular Meeting Date
- XXIV. Vote to fill President, Vice President vacancies, and BOG vacancy(ies) to serve until annual meeting 2024:
 - a. President
 - b. Vice President
 - c. BOG
- XXV. Public Comments
- XXVI. Adjournment

Dated this December 4, 2023 by

Paul J. Yellen
President Pro Tem
OLSBA