**Bid Process for Sewer Projects** – **Clean Water Fund** Estimated Time

1. Bid Documents Distributed to DEEP & OLS– includes 2 weeks
   1. Contract drawings / (aka plan set)
   2. Project Manual / (aka Specification manual)
2. DEEP & OLS review of bid documents 2 weeks
   1. CWF Construction Phase application is submitted
   2. DEEP approves bid package - ensures that the bid conforms to all CWF bidding requirements
   3. OLS reviews for all inclusions – e.g., Vaughn tree stumps
   4. Bond counsel provides checklist for conformance with Bond Resolution through bidding and construction phases
3. Advertisement to Bidding 4 weeks
   1. Electronic – e.g., Dodge Reports
   2. 2 known print publications - e.g., Day, Hartford Courant
4. Bids received and opened 1 week
   1. Bidders are reviewed and vetted and checked
   2. Lowest responsible, responsive bidder identified
   3. Bond Counsel confirms conformance to bidding process
5. Review bids with DEEP and OLS 1 week
   1. DEEP requires local attorney to confirm proof of easements and property ownership
6. Submit CWF application to DEEP/ Obtain Approval to award 14 weeks
   1. DEEP initiates processing of construction funding agreement
   2. Bond counsel reviews agreement with DEEP and OLS
   3. OLS signs CWF agreement – DEEP forward to Treasurer
   4. Treasurer reviews agreement and forwards to Attorney General
   5. Attorney General approves and returns agreement to Treasurer
   6. Treasurer schedules closing with OLS’s Bond Counsel
   7. At bond closing, OLS rolls Design CWF IFO bond into new Construction IFO CWF bond
   8. DEEP provides authorization to award contract

**Time for Bid Process 24 weeks / 6 months**

**Construction**

For substantial completion of construction project 14 months JDH

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