

OLBA WPCA
MEETING MINUTES

WHEN: August 17, 2019; 9:00AM

WHERE: 14 Saltaire Dr., Old Lyme, CT

The meeting was called to order by Joe Halloran at 9:05 AM.

Members present: Joe Halloran, Dede DeRosa, John Cunningham, Jack Reynolds. Ex Officio: Matt Merritt. Bob Palazzo, Patrick Burns and Tom Annulli were absent

Motion to approve the Minutes of May 18, 2019, by Dede DeRosa.

Second: John Cunningham

Voted: Unanimous

The Treasurer's Report was presented orally by Joe Halloran. Our assets are \$208k and our accumulated deficit are 208k We have \$163k in the bank. The Beach Association will soon transfer the budgeted \$45,000 to the WPCA. We have received \$296k from Clean Water Fund, and our expenses to date are primarily for legal, engineering services and insurance. When construction starts, we will have to pay contractors before we are reimbursed by the State CWF so we will have to have a reserve fund to cover these expenses.

Tom Annulli & John Cunningham will migrate our finances, including WPCA historical expenditures to QuickBooks.

Joe reported that the 2012 resolution appropriating \$9,700,000 for the sewer project might need to be amended because the resolution does not specifically state that the association will obtain a loan or bond to cover the ineligible costs of the CWF and DWSRF. A public hearing and vote might be required to approve payment for work not covered by grants, such as work under the Storm Water Management Project and buy-in fees to New London and East Lyme. This work can be completed within our approved funding. This discussion and decision will be forwarded to the Board of Governors.

Joe presented a handout listing assignments for WPCA members. (see attached) Pat and Bob will serve as construction liaisons. Dede and Jack will work to get a complete return of documents from homeowners indicating preferred locations from the house to the road for water and sewer laterals. Only about 50% have been returned to date. Tom & John will migrate our finances to QuickBooks and will develop the financial requirements and cash flow as we proceed.

The Town's referendum to bond Soundview's sewer project was approved by a Town wide vote. We will need to amend the Cost Sharing Agreement for the shared infrastructure to include Old Lyme. At the May meeting the Chairman was approved to amend and sign the Cost Sharing Agreement and agreements with East Lyme and New London. Once Old Lyme is added to the CSA, Old Lyme will be responsible for their share (based upon EDU's) of the pump station and force main.

We also must identify Old Lyme's share of the Beaches expenses as part of their buy-in which are estimated at \$300k from all the Beaches, as well as to guarantee their EDU count and their flow rate. Each beach area wastewater flow will be metered separately and billed accordingly.

We need a special permit from the Town's Zoning Commission to build the pump station at 73 Portland Ave. and detailed plans are required for the permit. This permit application is expected to go to the Zoning Commission on Sept 9.

Motion by Jack Reynolds: to approve the Chairman negotiate and sign lease of 73 Portland Ave and for easement agreements with Old Lyme and private parties.

Second: Dede DeRosa.

Voted: unanimous.

Several easement approvals will be needed (Old Lyme, East Lyme, DOT, Amtrak, etc) . Tom Annulli will represent us at some applicable meetings,

A very constructive meeting was held with Connecticut Water Co. They have now agreed to pay for material and labor for water mains and laterals to the meter pits in our yards utilizing a Water Infrastructure Conservation and Adjustment (WICA) grant. In addition, we will be submitting an application to the Department of Health, through the Drinking Water State Revolving Fund for a 20% grant and 80% loan for the costs of water connections from the pit to the house.

Motion by Jack Reynolds: to approve the Chairman to work with CWC and to sign and submit a contract with DWSRF.

Second: Dede DeRosa

Voted: unanimous

Joe reported that there is a proposal from CWC to manage our billing not only for water but also for sewer. This will be addressed at a later time.

F & O are developing estimated costs and schedule variation dependent on cessation or continuation of pipe and road work during July and August, 2021. These estimates may be ready for the September Association meeting.

Additional 6 to 8 borings are needed by our engineers for the design of our Storm Water Management Project.

Motion by Jack Reynolds: to approve an additional \$15,000 for F & O for additional design work for our Storm Water Management System.

Second: Dede DeRosa.

Voted: unanimous

Attending residents participated in a Q & A session with WPCA members. Discussion and suggestions were welcomed. Further information will be provided, as developed, through FAQ published on line

Motion to adjourn at 10:54 by Jack Reynolds

Second: John Cunningham

Voted: unanimous